

**MEADOWS AT MORRIS FARM COMMUNITY ASSOCIATION
BOARD OF DIRECTORS ADMIN MEETING**

Thursday, November 9, 2023
7:00 pm

Board Meeting Minutes

- I. CALL TO ORDER: 7:04 pm
- II. ROLL CALL/ESTABLISH QUORUM: Sam Stover, Lora Beth Smayda, Doug Allen, Holly Gibson,
(Community Manager)
Absent: Victoria Swanson
- III. RESIDENT OPEN FORUM: None present.
- IV. COMMUNITY MANAGER UPDATES
 - A. Meeting Reminders (**Awareness**)
 - 11/14 Annual Meeting
 - 11/28 Board Meeting
 - B. Accident – Rollins Ford Update (**Discussion – Action**)
Motion: Stover/Smayda to accept proposal #24866 from HLS in the amount of \$325 for the removal of the damaged euonymus shrubs in the landscape bed at Rollins Ford Road.
The invoice is to be coded to #3090 Insurance Claims Payable. **Approved.**
- V. BUSINESS FOR DISCUSSION
(*Note: Contract or proposal general parameters and services discussion, if needed*)
 - A. Board Recruitment (**Discussion**)
 - B. Annual Meeting Preparation (**Discussion**)
 - C. Draft 2024 Budget (**Discussion**)

Motion: Allen/Smayda. Move to enter the executive session at 8:50 pm. **Approved.**
- VI. EXECUTIVE SESSION: (*Note: Contract or proposal pricing and performance issues discussion*)

Motion: Allen/Stover. Move to exit the executive session at 9:03 pm. **Approved.**
- VII. ADJOURNMENT

Motion: Allen/Stover. Move to adjourn at 9:03 pm. **Approved.**