

**MEADOWS AT MORRIS FARM COMMUNITY ASSOCIATION
BOARD OF DIRECTORS ADMIN MEETING**

Wednesday, September 20, 2023
7:00 pm

Board Meeting Minutes

- I. CALL TO ORDER: 7:06 pm
- II. ROLL CALL/ESTABLISH QUORUM: Lori Beth Smayda, Craig Alderman, Victoria Swanson, Sam Stover, Douglas Allen
- III. RESIDENT OPEN FORUM: None Present
- IV. COMMUNITY MANAGER UPDATES
 - A. Meeting Reminders (**Awareness**)
 - 9/26 Board Meeting
 - B. Courtyard Update (**Awareness**). Re-inspections completed. Estimated additional repairs \$4000. Notices are shared with owners. Repairs are to be scheduled. Major replacement projects should be scheduled for Spring 2024.
 - C. Irrigation (**Awareness**). Water was flowing from a broken pipe onto Rollins Ford. The leak was stopped. Additional information is needed.
- V. BUSINESS FOR DISCUSSION

(Note: Contract or proposal general parameters and services discussion only)

 - A. Call for Candidates Letter (**Discussion**)
 - B. Board Member Elections (**Discussion**)
 - C. Draft 2024 Budget (**General Discussion**) – waiting for August financials. Needs to be mailed to membership by 2023-11-01.

Motion: Stover/Smayda. Move to enter the executive session at 7:58 pm. **Approved.**
- VI. EXECUTIVE SESSION: *(Note: Contract or proposal pricing and performance issues discussion)*
 - A. ARC Applications (**Action**)

Motion: Stover/Alderman. Move to exit the executive session at 8:06 pm. **Approved.**
- VII. ADJOURNMENT

Motion: Allen/Stover. Move to adjourn. **Approved.**